# **Enabling Recruiter System Connect**

Recruiter System Connect is a reimagination of how Recruiter can integrate with ATS providers to offer a streamlined, data-enhanced cross-system workflow.

To enable Recruiter System Connect, a seatholder with **admin** privileges will need to perform a few steps in both your ATS and in Recruiter.

## Within your ATS

- 1. Navigate to the **onboarding page** within your ATS. The location of this page will differ depending on the ATS but likely will be within Settings. Please contact your ATS representative for help if you cannot find it. Click **Sign in.** 
  - Note: In some cases, if you are already signed in to Recruiter you will bypass to step 4

in.				
	Sign in or	join LinkedIn to	configure ATS integrations	
		Sign in	Join now	
			•	

2. Enter in your LinkedIn credentials.

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	Not a member? Join now
Email	
Password	
Sign in	Forgot password

- 3. If you have a seat on multiple LinkedIn contracts, select which one you would like to connect to your ATS
  - Note: If you only have a seat on one LinkedIn contract, you will bypass this page.



4. A list of integrations available to you will be displayed. Select "Request" under Recruiter System Connect.

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Request an Integration	
Request to activate company and contract level access to Recruiter System Connect (e.g., export LinkedIn profiles to your ATS, view ATS candidate info directly in Recruiter, view InMails and/or Notes history).Learn more	Request

- 5. Once the integration has been requested from your ATS, it will show as "**Partner ready**" and is ready to be turned on from Recruiter admin settings.
  - Note: If you see "Notify Partner" on this page, wait a few seconds and click the "Notify Partner" button. Refresh the page and it should show "Partner Ready"

### in

#### Request an Integration

#### Recruiter System Connect (RSC)

Recruiter System Connect features have been requested and are partner ready. To activate company and contract level access to Recruiter System Connect (e.g., export LinkedIn profiles to your ATS, view ATS candidate info directly in Recruiter), proceed to Admin settings in Recruiter. Learn more

Partner ready



## Within LinkedIn Recruiter

Note: Make sure the status shows as "Partner ready" within your ATS (previous section) before completing these steps

1. Sign in to LinkedIn Recruiter and navigate to More→ Admin Settings. Click on "ATS" tab.

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Contract Level access (for every seat on this contract) Enable access to all RSC features (e.g., export LinkedIn profiles to your ATS, view ATS candidate info, including inMails and Notes history). To disable automatic collection please contact LinkedIn Support.				
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- 2. Enable Contract Level access or Company Level access as needed. For more flexibility, it is no longer a requirement to toggle on both. For details on what each of these feature level access means, please click on the *Learn More* link.
  - Note: If you have multiple Recruiter dashboards, each admin must sign in and enable Contract Level access from their specific dashboard
- The status under the ATS tab in Recruiter Admin settings would show as "Activated" when either Contract Level, Company Level access or both toggles are enabled. The three possible states are shown in the figures below:

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<b>Contract Level access (for every seat on this contract)</b> Enable access to all RSC features (e.g., export LinkedIn profiles to your ATS, view ATS candidate info, including inMails and Notes history). To disable automatic collection please contact LinkedIn Support.				
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Recruiter System Connect (RSC) Learn More	
Contract Level access (for every seat on this contract) Enable access to all RSC features (e.g., export LinkedIn profiles to your ATS, view ATS candidate info, including inMails and Notes history). To disable automatic collection please contact LinkedIn Support.	
<b>Company Level access (for every seat in your company)</b> Enable access to company-level RSC features (e.g., export LinkedIn profiles to your ATS, view ATS candidate info directly in Recruiter). Every seat within your company will see aggregated information (across all contracts) in Recruiter, except InMail and Notes history.	
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ATS Simulator Parent App (ATS Simulator) 1592055 ecruiter System Connect (RSC) Learn More	Company Level Activated ~
ATS Simulator Parent App (ATS Simulator) 1592055 ecruiter System Connect (RSC) Learn More Contract Level access (for every seat on this contract) Enable access to all RSC features (e.g., export LinkedIn profiles to your ATS, view ATS candidate info, including inMails and Notes history). To disable automatic collection please contact LinkedIn Support.	Company Level Activated

Additionally, the status of the integration in your ATS shows the status at the contract that you are currently logged in to. This means that when contract level access has been activated in Recruiter Admin settings, the status will show as "Enabled"

Request an Integration	
Recruiter System Connect (RSC)	
Recruiter System Connect features enabled. With Recruiter System Connect you can: export LinkedIn profiles to your ATS, view ATS candidate info directly in Recruiter view InMails and/or	
Notes history etc. Learn more	🕑 Enabled

Request an Inte	egration				
Recruiter System	Connect (RSC)				
Company level feat	ures are enabled and c	ontract level features h	ave been requested a	nd are	
partner ready. To ad	ctivate contract level ac	cess to Recruiter Syste	m Connect, proceed	to Admin	

Note: If your ATS uses security groups, after you've enabled the integration, each LinkedIn Recruiter seatholder needs to sign in to your ATS to connect their LinkedIn Recruiter account to utilize the integration

Please reach out to <u>LTSATSintegrations@linkedin.com</u> if you have any questions on the enablement process

Linked in .

**Talent Solutions**